

## May 2021

Date	City	Agency	Time	Workshop	Type	Location	Catalog Course Code	Activity Code
5/3/21	Nashville	All	8:30am-12:00pm	G.R.E.A.T. Customer Service	Open Enrollment	Tennessee Tower   3rd Floor   Learning and Development Center   Inspiration Station		
5/4/21	Nashville	All	8:30am-12:00pm	Respectful Workplace: A Staff Guide to Preventing Workplace Harassment	Open Enrollment	Tennessee Tower   3rd Floor   Learning and Development Center   Innovation Station		
5/4/21	Nashville	All	8:30am-2:30pm	Respectful Workplace: A Manager's Guide to Preventing Workplace Harassment	Open Enrollment	Tennessee Tower   3rd Floor   Learning and Development Center   Innovation Station		
5/3/21	Nashville	All	8:30am-12:30pm	Pillar 1: The Role of Human Resources	Open Enrollment	Tennessee Tower   3rd Floor   Learning and Development Center   Inspiration Station		
5/4/21	Nashville	All	8:30am-12:30pm	Pillar 2: Legal Issues in Human Resources	Open Enrollment	Tennessee Tower   3rd Floor   Learning and Development Center   Inspiration Station		
5/6/21	Nashville	All	8:30am-12:30pm	S.M.A.R.T. Performance Planning	Open Enrollment	Tennessee Tower   3rd Floor   Learning and Development Center   Innovation Station		
5/5/21	Nashville	All	8:30am-12:30pm	Pillar 3: Human Resources Administration	Open Enrollment	Tennessee Tower   3rd Floor   Learning and Development Center   Inspiration Station		
5/6/21	Nashville	All	1:00pm-4:00pm	Get S.M.A.R.T.er: Coaching for Higher Performance	Open Enrollment	Tennessee Tower   3rd Floor   Learning and Development Center   Innovation Station		
5/10/21	Nashville	All	8:30am-12:30pm	Developing Direct Reports and Others	Open Enrollment	Tennessee Tower   3rd Floor   Learning and Development Center   Inspiration Station		

## May 2021

5/11/21	Nashville	All	8:30am-12:00pm	Written Communication	Open Enrollment	Virtual Classroom		
5/12/21	Nashville	All	8:30am-12:30pm	Performance Coaching	Open Enrollment	Virtual Classroom		
5/13/21	Nashville	All	8:30am-12:00pm	Leadership Theory and Practice	Open Enrollment	Virtual Classroom		
5/14/21	Nashville	All	8:30am-12:00pm	Effective Presentation Skills	Open Enrollment	Virtual Classroom		
5/18/21	Nashville	All	8:30am-12:00pm	Conflict Management	Open Enrollment	Virtual Classroom		
5/19/20	Nashville	All	8:30am-12:00pm	Managing Up	Open Enrollment	Virtual Classroom		
5/19/20-5/20/20	Nashville	All	8:00am-5:00pm	How to Facilitate	Certification	Virtual Classroom		
5/24/21	Nashville	All	8:30am-12:00pm	Change Management	Open Enrollment	Virtual Classroom		
5/25/21	Nashville	All	8:30am-12:00pm	Building Effective Teams	Open Enrollment	Virtual Classroom		
5/26/21	Nashville	All	8:30am-12:00pm	Documenting and Rating Performance	Open Enrollment	Virtual Classroom		